

EXIT COUNSELING is required when you graduate, leave school, or drop below half-time enrollment (6 credit hours).

Instructions to Complete Federal Direct Loan Exit Counseling:

- Allow at least 30 minutes to complete your Exit Counseling
- Go to <https://studentaid.gov/>. If you do not remember your FSA ID you may select ForgotUsername or Password.
- Hover over **Manage LOANS**
- Select **Complete Exit Counseling**
- Click the **BLUE Log In to Start** button by *I am an Undergraduate*.
- Login using your **FSA ID**
- Read and click the **ACCEPT button**
- Review the Exit Counseling Overview and click the **BLUE Start** button at the bottom
- Search and Select **Butler County Community College**
- Read material and answer questions – complete activities throughout counseling sections until you have completed all sections