



Financial Aid Office • 901 S Haverhill Road • El Dorado, KS 67042

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Email: [finaid@butlercc.edu](mailto:finaid@butlercc.edu)

Submit your documents securely at: <https://butlercc.edu/fa-upload>

Web Site: [www.butlercc.edu/financial-aid](http://www.butlercc.edu/financial-aid)

1 PJI

Butler Student

ID Number:

Student Last Name

First Name

M.I.

Example: @00111111 or Z00011111

## 2022-2023 Professional Judgment (PJ)

Financial aid administrators have the authority to take into consideration unique family circumstances not reflected on the application for Federal Student Aid. Adjustments can be made to the family contribution or to the cost of education on an individual student basis.

Documentation for **2022-2023** PJ's will be accepted beginning **June 1, 2022**. No PJ's will be processed once classes have ceased for that aid year or after student has ceased enrollment. PJ's will not be reviewed until original file is verified, if selected **processing a PJ may unsatisfy your file**.

The following is a list of circumstances that may be used by a financial aid administrator for the use of PJ's.

- ❖ Unemployment or reduced employment of the student, spouse, or parent
- ❖ Loss or reduction of an untaxed income or benefit
- ❖ Disability of a student, a spouse, or a parent
- ❖ Lump sum settlement received in base year
- ❖ Excessive medical/dental expenses paid from
- ❖ Divorce or separation of a dependent student's parent or death of an independent student's spouse
- ❖ Natural disaster – such as tornado or flood, etc.
- ❖ Parent enrolled in post-secondary institution at least half-time (6 credit hours)

### Required Documentation for change in income:

- Copy of your and/or spouse's pay stub from current job with year-to-date earnings
- Unemployment Insurance Determination Letter (dated within last 3 months) or printout from State website
- Copy of Parent/Step-Parent's pay stub from current job with year-to-date earnings
- Professional Judgment Income Status Document

### Must be Completed by Student – Please Describe Statement of Circumstances:

Student Signature - **typed signatures not accepted**

Student Telephone Number

Cell Phone

Date

Parent/Step-Parent Signature (If required on FAFSA) - **typed signatures not accepted**

Date

Submit your documents securely at: <https://butlercc.edu/fa-upload>

(For Office Use Only)

Recalculated EFC or cost of attendance: \_\_\_\_\_

Financial Aid Official Signature/Title

Date