Butler Community College
Health, Education, and Public Services Division

Christy Streeter
New Spring 2016
Implemented Spring 2017

COURSE OUTLINE
Early College Academy 4

Course Description
PD 215 Early College Academy 4. 1 hour credit. This course will enable the student to continue exploration of careers and allow the student the opportunity to develop education and career goals. The student will focus on entrance requirements and preparation for admission to educational and training programs. The student will identify mentors and participate in a community service project which addresses development of professional and leadership skills.

Required Materials
None.

Butler-assessed Outcomes
The intention is for the student to be able to
1. Expand education and career goals.
2. Develop relationships with academic and industry communities.
3. Develop advanced professional behaviors.

Learning PACT Skills that will be developed and documented in this course
Through involvement in this course, the student will develop ability in the following PACT skill area(s):

Communication Skills
- Reception and interpretation of messages - Through self-evaluation, mentoring opportunities, and knowledge gained through weekly discussions, the student will develop career readiness skills.

Major Summative Assessment Task(s)
These Butler-assessed Outcomes and the Learning PACT skills will be demonstrated by
1. Completing a service project based on an industry need in the community that highlights expanded education and career goals, relationships with mentors in the fields of academia and industry, and a display of advanced professional behaviors.

Skills or Competencies
These actions are essential to achieve the course outcomes:
1. Evaluate résumé and interviewing skills.
2. Demonstrate effective career readiness strategies.
3. Strengthen critical thinking skills.

Learning Units
I. Develop professional behaviors
   A. Mentor relationship
   B. Volunteerism
   C. Career assessment

II. Interviewing
   A. Interview skills
   B. Mock interviews
   C. Peer interview evaluations
   D. Professional attire

III. Networking and social media
   A. Network essentials
   B. Career and employment fairs
   C. Internship opportunities
   D. LinkedIn
   E. Personal social media

Learning Activities
Learning activities will be assigned to assist the student to achieve the intended learning outcomes through reflective writing assignments and activities, discussion, participation, guest speakers and student presentations, and other activities at the discretion of the instructor. These activities may either be face-to-face or online.

Grade Determination
The student will be graded on learning activities including daily work, class participation and other methods of evaluation. The student must earn a letter grade of C or higher to pass this course.