COURSE OUTLINE
Early College Academy 3

Course Description
PD 214 Early College Academy 3. 1 hour credit. This course will enable the student to continue exploration of Academy specific careers through presentations and interviews with industry professionals. The student will participate in presentations that will focus on responsibilities, rewards and challenges, education and training requirements (including financing), and professional credentialing of selected careers. The student will participate in simulated case scenarios with industry professionals. The student will develop professional behaviors.

Required Materials
None.

Butler-assessed Outcomes
The intention is for the student to be able to
1. Develop education and career goals.
2. Form relationships with academic communities.
3. Develop fundamental professional behaviors.

Learning PACT Skills that will be developed and documented in this course.
Through involvement in this course, the student will develop ability in the following PACT skill area(s):

Personal Development Skills
- Personal management - Through self-evaluation, mentoring opportunities and knowledge gained through weekly discussions, the student will develop career planning skills that can be implemented in personal development.

Major Summative Assessment Task(s)
These Butler-assessed Outcomes and the Learning PACT skills will be demonstrated by
1. Completing a reflective evaluation that displays education and career goals, relationships with academia, and fundamental professional behaviors.

Skills or Competencies
These actions are essential to achieve the course outcomes:
1. Display knowledge of financial concepts of budgeting, investing, and borrowing for college or training.
2. Display knowledge of how financial decisions can affect employability.
3. Display knowledge of appropriate behavior in the workplace.
4. Display knowledge of requirements for employment and education and training.
Learning Units
I. Professional behaviors
   A. Principles of communication
   B. Listening
   C. Workplace dynamics

II. Career exploration
   A. Education and training requirements
   B. Financing (budgeting, borrowing, investing)
   C. Professional credentialing

III. Skill development
   A. Career planning
   B. Professional behaviors

IV. Case scenarios
   A. Role identification
   B. Skill identification

Learning Activities
Independent and collaborative activities will be to assist the student to achieve the intended learning outcomes. Class discussions, lecture, group study, student journal, challenge course, field trips, library research, various audio/visual aids, case studies, service-learning project, guest speakers, and student presentations will also contribute to the learning process. These activities may either be face-to-face or online.

Grade Determination
The student will be graded on learning activities including daily work, class participation and other methods of evaluation. The student must earn a letter grade of C or higher to pass this course.